

Locate # \_\_\_\_\_

Date: \_\_\_\_\_

Receipt #: \_\_\_\_\_

### TOWN OF KOUTS

## APPLICATION FOR A PERMIT TO EXCAVATE IN A STREET, ALLEY, OR PUBLIC GROUNDS

**TO BE FILED A MINIMUM OF (72) BUSINESS HOURS BEFORE WORK IS TO COMMENCE.**

Contractor Registration Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Contractors Name: \_\_\_\_\_ Main Contact Name: \_\_\_\_\_

Contractors Address, City, State and Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Application Date: \_\_\_\_\_

Sub-Contractor(s): Name, Address, City, State and Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

I hereby make application for a permit to excavate in a street, alley, paved or unpaved, or public grounds, sidewalk, and/or curb (circle correct infrastructure) at the following described location.

**CHECK ALL THAT APPLY:**

Work Description	Work Type	Traffic Control (attach MOT Plan)	Cut
<input type="checkbox"/> Install	<input type="checkbox"/> Water	<input type="checkbox"/> One Lane Closure	<input type="checkbox"/> Asphalt
<input type="checkbox"/> Repair	<input type="checkbox"/> Sewer	<input type="checkbox"/> Flaggers	<input type="checkbox"/> Concrete
<input type="checkbox"/> Encroach	<input type="checkbox"/> Storm Drain	<input type="checkbox"/> Road Closure	<input type="checkbox"/> Curb & Gutter
<input checked="" type="checkbox"/> Excavating	<input type="checkbox"/> Fiber	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> Boring	<input type="checkbox"/> Pool		
<input type="checkbox"/> # of Bore Openings	<input type="checkbox"/> Sprinkler		
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____		

Location of excavation (Address) \_\_\_\_\_

Dimension of excavation being made: (If more than one please include drawings showing each cut being made.)

The excavation will be \_\_\_\_\_ feet long in the right-of-way and \_\_\_\_\_ feet

long in the road surface by \_\_\_\_\_ feet wide.

Approximate date to commence construction: \_\_\_\_\_

Approximate time (in working days) to complete construction: \_\_\_\_\_

Will road be required to be closed? (Yes or No) \_\_\_\_\_ (\$50 per day) Number of Days Road will be closed? \_\_\_\_\_

Further description: \_\_\_\_\_

Purpose of opening as opposed to boring: \_\_\_\_\_

Estimated cost: \_\_\_\_\_

Type of Surety: \_\_\_\_\_

Name of Insurance Agent and Company: \_\_\_\_\_

Phone Number of Agent: \_\_\_\_\_

Please attach Declaration of Insurance Page to this document

**OFFICE USE ONLY**

Police contacted on: _____	Fire Dept contacted on: _____	MCO contacted on: _____
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**APPLICATION FEE:** Fifty Dollars (\$50.00) *per* opening, cut, or boring to be submitted to the Clerk Treasures' office located at the Kouts Town Hall at time of application to cover the cost of inspection and processing of application for a street cut & sidewalk cut. I hereby agree to perform all work in a street alley, or public grounds of the Town of Kouts in accordance with the latest revision of Specifications and Standards for Acceptance of Municipal Improvements and/or pertaining ordinances of the Town of Kouts.

All excavations under pavement shall be backfilled with flowable fill meeting the INDOT Standard Specifications. The specific mix design must be approved by the Street Commissioner and the Town Engineer or their designee.

In certain instances, the Flowable fill requirement may be waived by the Street Commissioner and the Town Engineer. In these instances, all excavations under pavement shall be backfilled with Compacted Aggregate Limestone Base INDOT No. 53 or INDOT No. 8 stone to the base of the pavement. All work shall be in accordance with INDOT Standard Specification Section 211 and its latest revisions.

**Town of Kouts, County, State Building Code and Zoning Requirements**

1. MUST CALL 811 before digging
2. Materials must be approved by the Town
3. Backfilling, seeding, sidewalk, road repair and other restoration responsibility of Contractor
4. Cutting of sidewalk: must be cut seam to seam, install rebar, compact material, then concrete.

**Inspections: Before backfilling, you must call the Town Hall for an inspection at 219-766-3312. Failure to do so may result in having to reopen the site for the required inspection at your expense.**

I further agree that all surfaces, piping, and/or structures removed, disturbed, or otherwise altered by the work shall, at applicants' expense, be returned to its original condition or to a condition meeting the existing requirements of the Town of Kouts, whichever is more stringent.

I further agree to register as a Contractor with the Town of Kouts and provide bond and liability insurance as required in Ordinance 150.30 BOND AND INSURANCE REQUIRED.

I further agree to erect and maintain all necessary barricades, detour signs, and warning lights required to safely direct traffic over and around the part of the road where the above-described work is to be done so long as the work in any way interferes with traffic.

I further agree to assume all responsibility for any injury or damage to persons or property resulting directly or indirectly from the work contemplated in the application.

I further agree that said work will not interfere with any existing structures, in, along, or across said street, alley, or public grounds without permission from owner of said structure.

I further agree to stop work at any time upon request of the Town Counsel or its authorized agent.

I further agree no opening in any street, alley or public grounds of the Town shall remain in need of repairs for a period of more than ten (10) consecutive days. The Street Commissioner may grant an extension.

I further agree that in accordance with Town ordinances I am responsible for any repairs to said excavation for a period of one (1) year.

I further agree to notify the Public Works, Street Commissioner or Building Inspector of the Town of Kouts preceding the beginning of the work.

I further agree that Storm and source water protection must be always maintained.

**I acknowledge I have read and understand the requirements listed above. I understand by accepting an excavation permit from the Town of Kouts, the licensee and all employees agree to comply with the conditions listed above.**

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**Signature (Contractor/Owner)**

**Printed Name**

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Approval Signature: \_\_\_\_\_

Total Fee Due: \_\_\_\_\_

Our water guys will complete the Pink areas once approved.